## JACKSON PUBLIC SCHOOL DISTRICT

Jackson, Mississippi Date: August <del>07</del>, 09 2018

Board of Trustees Jackson Public School District Jackson, Mississippi

Ladies and Gentlemen:

Bid		
RFP 2018-03	5-17-2018	Digital-Full Color Production Printing System
RFP 2018-04	7-18-2018	Universal Screening for Jackson Public School District

It is recommended that the following action be taken by the Board of Trustees:

- A. AN ORDER be adopted ratifying the prior solicitation of bid proposals for the equipment, supplies, commodities and/or services in each bid category indicated above.
- B. AN ORDER be adopted authorizing the Chief Financial Officer or her designee to issue purchase orders and/or execute contracts and all related documents on behalf of the Board of Trustees to the vendors deemed to have submitted the "lowest and best" bids as indicated on the attached pages.
- C. AN ORDER be adopted to reject the bid of bidders who failed to comply with bid requirements, for the reason(s) indicated with each bid category, on the attached pages.
- D. AN ORDER be adopted to authorize the informal purchase of items according to all legal requirements and to the extent allowed under the law (Mississippi Code 1972, Annotated, §31-7-13(b)) for which no formal bids were received as indicated in the detailed support documentation on file in the Business Office.

## RFP 2018- 03 (05-17-18) Digital - Full Color Production Printing System Source of Funds:

Recommendation Per: Teresa Stratton/12 Month Rental

	Vendor	Location	Abbreviation
И	Advantage Business Systems	<del>Jackson, MS</del>	Advantage
N	Novatech Inc.	Meridian, MS	Nova
N	Canon	Ridgeland, MS	Canon

